



Holy Spirit Celtic Sports Club: Accident Report Form

Event Details Date

This form is only to be completed by the Manager responsible or their representative and not by the person suffering the loss or injury.

Accident Reporting at the Becket School

If any of your group/team have an accident on the Becket School site please report the accident to the Facilities staff that are on duty before you leave the site.

Injured Person Details

Surname
Forenames

Address
Post code

Telephone No's Date of birth

Position
E.g. Volunteer / Player / Spectator / Member of the public / Other?

Incident Details

Date and time of accident Date and time reported

Reported to Police / Ambulance
Taken to Hospital / Home?

Reported to Club Secretary & Details in accident book? Circle Yes No

Accident reported to The Becket School Facilities staff? Circle Yes No

Details of injury (specify left or right side), and/or loss or damage and action taken. Assisted by event representative (please give name)

First-aid administered (please give name)

Additional Information

Name & address of witnesses

Person completing this form:

Name
Address
Post code
Telephone number

Signature

Date